

IELTS Test Centre

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Kings Oxford: Official IELTS Testing Centre

IELTS™

Kings Oxford has been the IELTS Testing Centre for the Oxford region since 1996.

Since then Kings Oxford has tested around 50,000 people.

We currently test around 2,000 people per year.

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About IELTS

IELTS, the International English Language Testing System is jointly owned by The British Council; IDP: IELTS Australia and Cambridge English Language Assessment. It is designed to assess the language ability of people who want to study or work where English is the language of communication.

In the last year, 3.5 million people took the IELTS test in over 140 countries worldwide. IELTS scores are

accepted by over 10,000 recognising organisations.

Who accepts IELTS?

For a list of organisations that accept IELTS scores, please visit:

www.ielts.org/about-the-test/who-accepts-ielts-scores

The IELTS Test has two modules to choose from — Academic and General Training.

The Academic module is for people wishing to study at university level and for those seeking professional registration.

The General Training module is for people wishing to migrate to an English speaking country and for those wishing to train or study at below degree level.

More information about IELTS

For more general information on IELTS, please visit www.ielts.org.

Remember to look at [Information for Candidates Booklet](#) before booking your test.

Taking the test

All IELTS tests in Oxford are administered by Kings Oxford, the accredited British Council testing centre for the region.

The college office is open daily from 9.00 to 16.30 Monday to Friday. It is located at:

Kings Oxford contact details

This is the address for all correspondence.

Kings Oxford

21 St Michael's Street
Oxford
OX1 2EB.

Telephone: +44 (0) 1865 711829

Fax: +44 (0) 1865 747791

Email: ielts@kingseducation.com

The test is in two parts:

1. The main test (listening, reading and writing).
2. The speaking test which is taken separately.

The Main Test

This is taken on Saturday morning from 09:00 to approximately 13:30. It is administered by Kings Oxford at:

The King's Centre Ltd.
Osney Mead
Oxford
OX2 0ES.

[View Google map of The King's Centre](#)

There is no parking at The King's Centre. If you travel to the venue by car, we recommend that you use Seacourt Park and Ride.

Please note that there are no refreshments available at The King's Centre.

The Speaking Test

This is taken before the main exam on Thursday (16:00 – 20:00) or on Friday (13:30 – 18:00) at:

Kings Oxford
21 St Michaels Street
Oxford
OX1 2EB.

[View Google map of Kings Oxford](#)

You will be told the exact time of your speaking test by e-mail about ten days in advance. If you have not received an e-mail 7 days before your test, please contact the IELTS office.

Speaking Tests at other times

A limited number of 'Non Standard' Speaking Test appointments are available on the afternoon of the main test (Saturday), mainly for the convenience of test takers travelling from outside the Oxford area.

You can read more about the Non Standard Speaking Test and how to request it in the dedicated section below.

Non-standard Speaking Test

While Standard IELTS Speaking Test sessions are on Thursday or Friday before the main test, non-standard

appointments may be requested at other times:

- Saturday afternoon (immediately after the main test)

There is a supplementary fee of £25 for non-standard Speaking Test appointments.

Places are limited and cannot be guaranteed.

Because of the limitation on places we recommend you send in your request as early as you can.

The main test is held at:

The King's Centre
Osney Mead
Oxford
OX2 0ES

[View Google map of The King's Centre](#)

While Speaking Tests are normally held at:

Kings Oxford
St Michael's Campus
Oxford
OX1 2EB.

[View Google map of Kings Oxford](#)

For an appointment on Saturday afternoon you will have to make your own way from The King's Centre to your speaking test venue.

Request Procedure

If you choose to pay online, you will be able to select a non-standard speaking test. Please see the details in your IELTS Application Summary email on 'How to Pay'.

If you want to pay in person (cheque, cash, credit card) please make sure you ask for a Saturday speaking test when you pay.

IELTS Cancellation and Transfer Policy

If you book an IELTS test, you have the right to cancel it within 14 days of payment. The whole amount will be refunded to you.

If your test is within the next 14 days, and you paid for your test less than 14 days ago, you are eligible to receive a partial refund (75% of the test fee).

However, if the test is to take place 24 hours from the cancellation date, you won't be eligible for a refund.

Please note that if you apply for a refund more than 5 weeks before the test (and more than 2 weeks since you paid), you are entitled to a refund of 75% of the test fee.

If you apply for a refund less than 5 weeks before the test (and more than 2 weeks since you paid), you will not receive a refund.

Please contact the Kings IELTS Office for help in understanding this policy:

Email our office: ielts@kingseducation.com

Test takers with special needs

If you have a physical disability or a learning difficulty such as dyslexia, you may be entitled to special arrangements including extra time in the test.

If you wish to apply for special arrangements, you must do so at least six weeks before the test date. You will be asked to provide medical evidence.

For more information about special arrangements, please contact our office.

Your identity document (ID)

The rules on proof of identity are very strict. If you come to the test without the correct ID, you will not be allowed to take the test and you will lose your test fee.

- For all test takers except EU citizens, your ID must be your current passport. (European Union citizens may use their national identity card if they prefer.)
- British Residence Permit (BRP) cards are accepted as ID for IELTS. Other types of ID are not accepted.
- You will need to upload a scanned copy of your ID when you register for your IELTS test online. If you cannot upload a copy, please email it to ielts@kingseducation.com. You must do this immediately (or within one business day).
- You must bring this exact ID with you to all parts of the test. If you bring a different ID, it will not be accepted.
- You must bring the original. Photocopies will not be accepted.

If your ID changes before the test (e.g. you have a new passport), you must contact the IELTS office at Kings Oxford immediately. If your passport is at the Home Office, you must get it back before you come to take the test. If you have any doubts about your ID, please contact the IELTS office at Kings Oxford.

Late arrivals and absence

Registration on the Saturday of the test is at 09:00. Test takers who are late for registration will not be allowed to take the test and will lose their test fee.

If you cannot attend because of a medical emergency, you must provide a medical certificate (a letter from a GP, hospital or walk-in clinic) no later than 5 days after the test. The letter must clearly state the reason that you were unable to attend the test and must be appropriately dated.

Consent for photography

If you are under the age of 18, we require permission from your parent or a legal guardian to allow us to take your photograph and scan your fingerprint during the registration process.

Please download the IELTS Consent Form for Photography, complete it and return it to us by email at ielts@kingseducation.com.

- [Download IELTS Consent Form for Photography](#)

Important!

Data Protection laws are very strict in the UK.

If you are under 18 and you do not submit a Consent for Photography form, we cannot allow you to take the IELTS test.

Test dates

Below you will find a table which shows you when the IELTS test dates are offered in Oxford. It also shows you when you will receive your results.

- Before you apply please read the section Cancelling or Transferring your IELTS test.
- Results are posted confidentially online 13 days after the test date. You need your candidate number and ID document number to access your results online.
- Results are normally dispatched on the dates shown but special examination procedures can sometimes delay this.
- Test Takers may retake the test as often as they wish.

Date of test in Oxford	Modules available	Results available
2019		
Saturday 7 September 2019	Academic, General Training	Friday 20 September 2019
Saturday 12 October 2019	Academic, General Training	Friday 25 October 2019
Saturday 23 November 2019	Academic, General Training	Friday 6 December 2019
Saturday 7 December 2019	Academic, General Training	Friday 20 December 2019
2020		
Saturday 18 January	Academic, General Training	Friday 31 January
Saturday 22 February	Academic	Friday 6 March
Saturday 21 March	Academic, General Training	Friday 3 April

Saturday 18 April	Academic, General Training	Friday 1 May
Saturday 16 May	Academic	Friday 29 May
Saturday 13 June	Academic, General Training	Friday 26 June
Saturday 18 July	Academic	Friday 31 July
Saturday 8 August	Academic, General Training	Friday 21 August
Saturday 22 August	Academic, General Training	Friday 4 September
Saturday 5 September	Academic	Friday 18 September
Saturday 10 October	Academic	Friday 23 October
Saturday 21 November	Academic, General Training	Friday 4 December
Saturday 5 December	Academic, General Training	Friday 18 December

How to book and pay for your IELTS test

Once you have decided to book your place on an IELTS test at Kings Oxford, this is the process to follow.

1. Submit your application online

Choose the test date you want, and apply. Don't leave it too late to book your place!

On submission of your online application form, you will receive an automated email response acknowledging receipt. This email is called the "IELTS Application Summary".

If this email does not arrive in your inbox, please check your spam or junk folder, especially if you have a Gmail account.

[Apply online now](#)

2. Submit a copy of your ID

Upload a clear scan of the personal details page of your passport or European Union National Identity Card when you make your application online.

If you cannot upload your document, then please email a scanned copy to ielts@kingseducation.com. You must do this immediately (or within one business day).

3. Make your payment online

The 2019 fee is £177 (£202 if you require a non-standard speaking test).

2020 fee to be confirmed.

You need to pay immediately (or within one business day).

We must receive your test fee and a copy of your ID document before we can confirm your place on the IELTS test. You will then receive an IELTS Test Confirmation by email.

If this email does not arrive in your inbox, please check your spam or junk folder, especially if you have a Gmail account.

Pay for your test online

Speaking test on Thursday or Friday

Standard speaking tests take place at Kings Oxford on Thursday or Friday prior to the main test and are included in the test fee.

The 2019 test fee is £177 (there is no booking fee).

Please select the date of the main test and enter the name of the candidate taking the test.

Then enter the number of the Passport or National Identity Card, used in your online registration.

We will confirm your place by email within two working days.

Test Year

Test Date

Candidate's Name

ID Document Number



Speaking Test on Saturday

Please note that we offer only a limited number of non-standard speaking tests as most are carried out on the Thursday or Friday prior to the main test on Saturday. Priority is given to those with the greatest travelling distance.

Please select the date of the main test and enter the name of the candidate taking the test.

Please enter the number of the Passport or National Identity Card that you used for your online

registration.

We will confirm your place by email within two working days.

Test Year ▼

Test Date ▼

Candidate's Name

ID Document Number



Results service

You will receive an email giving full information on how to access your results online about 5 days before the test.

Results can be viewed on the IELTS website at: ielts.britishcouncil.org/CheckResults.aspx

Please note if you lose this information you will not be able to call to ask for your candidate number as staff are not allowed to give this information over the phone.

Test Report Forms

Your official IELTS result takes the form of a Test Report Form (TRF).

TRFs are normally sent out by first-class post 10 working days after the date of your test.

We are only permitted to issue TRFs by post or personally by hand to you. We are not permitted to send results by fax or email or to give results over the telephone.

We are permitted to issue only one TRF directly to you. If you lose it, you will not be issued with a duplicate. However, we can send duplicate TRFs directly to universities or institutions for you. We will make an administrative charge of £18 for any duplicate TRFs issued more than six weeks after the test date.

Sending results to universities or employers

If you need to prove your test result (for example to a university or employer), you can ask us to send a duplicate of your TRF directly to them. We are not permitted to give the duplicate to you.

To request this, please email ielts@kingseducation.com and state your name as it appears on your TRF,

the date you took the test, and the addresses of the people you wish the copy to be sent to.

We are permitted to issue up to five duplicate TRFs within 4 weeks of your test date. If you ask us to issue a duplicate after this period or if you ask for more than five, we will make an administrative charge of £18 for the first duplicate and £6 for each subsequent duplicate issued at the same time.

When you register online, please ensure that we have the correct address for where you will be 2 weeks after the test. Please also ensure that we have the full addresses of any universities or other organisations to which you want us to send duplicates of your results.

Collecting your TRF in person

If you wish to collect your TRF in person, please make this clear when you register. In this case, your TRF will be held at the college, not posted.

The TRF can only be given to you (not a friend or representative) and you must present the same identity document as you showed on the day of the test.

Enquiry on Results

IELTS is a challenging test. It tests a person's ability in English and it allows access to university and to professional organisations. Some test takers feel disappointed when they get their results and they want to know if they can get their test re-marked.

There is a procedure for re-marking IELTS tests and it is called an Enquiry on Results. This is when one or any of your papers are sent to The British Council to be re-marked by a Senior Examiner.

There is a fee of £120 for this service. The fee is re-funded if there is a change to your results. This process can take from 2 to 21 days. If your scores change as a result of the EOR, you will be required to return your original Test Report Form (TRF) to us before a new one can be issued.

The IELTS test is rigorously marked and all results are carefully checked before they are published. It is rare for a result to be changed following an Enquiry on Results.

If you want more information about the Enquiry on Results, please contact our office at ielts@kingseducation.com.

IELTS preparation courses with Kings

At Kings, we offer IELTS preparation courses in all of our UK locations. For full information, including start dates and entry requirements, please visit the IELTS Preparation course pages:

- [IELTS Preparation](#)
- [Intensive IELTS](#)
- [Super Intensive IELTS](#)

IELTS preparation materials

The following IELTS preparation materials are provided by the British Council:

- **Road to IELTS:**
takeielts.britishcouncil.org/take-ielts/prepare/courses/road-ielts
- **Free online course 'Understanding IELTS':**
takeielts.britishcouncil.org/take-ielts/prepare/courses/free-online-course
- **Free IELTS mobile apps (download for free on App Store or Play store):**
takeielts.britishcouncil.org/take-ielts/prepare/free-apps

IELTS for UKVI

If you need an IELTS test to prove your English language ability in support of a UK Visa and Immigration (UKVI) application, you must apply to an IELTS for UKVI centre.

Oxford is not a UKVI centre.

[Find out more about IELTS for UKVI](#)