

Under 18s Guide

At College

ALL under 18	Kings Colleges run courses for both junior and adult students, year round. Therefore, your child will study in an environment where both adult and junior students share facilities.
Under 16	Students under 16 years old will study in classes with students under the age of 18, but not with adult students.
16 and 17	Students aged 16 or 17 years old are likely to study in classes with adult students.

Homestay Accommodation

Under 16	<p>It is Kings policy to place students under 16 and staying for 27 nights or longer, in a homestay under a Private Fostering Agreement, in order to ensure the highest level of support is available to them. The main host and all members of their household are required to undergo a criminal record check (called an Enhanced Disclosures and Barring Service check) to ensure their suitability to care for younger students.</p> <p>Private Foster carers are also required to liaise with Social Services (part of the local government authority) regarding care for under 16s.</p> <p>It is not Kings policy to place students under the age of 16, with students over the age of 18.</p>
16 and 17	<p>In homestay accommodation for students aged 16 or 17 the main host and all members of their household are required to undergo a criminal record check (called an Enhanced Disclosures and Barring Service check) to ensure their suitability to care for younger students.</p> <p>It is not Kings policy to place students under the age of 18 with students over the age of 18.</p>

Residential Accommodation

Under 18's	<p>Students aged under 18 are permitted to stay in either a homestay or one of our student residences, we have specific residences that cater for under 18s – please see our accommodation section for more details.</p> <p>All staff working in our student residences are required to undergo a criminal record check (called an Enhanced Disclosures and Barring Service check) to ensure their suitability to care for younger students.</p> <p>In residential accommodation students under 18 and over 18 live in different areas; male and female students aged under 18 are also not housed in the same area, to allow staff to better monitor and supervise students and ensure their safety.</p>
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Private Accommodation

ALL under 18	Students under 18 are not permitted to live in private accommodation, unless staying with a close relative or with permission from the Principal and parents or guardians. We do however, reserve the right, to review this on a case by case basis.
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Supervision

Under 16	<p>During the day at college, your child will be supervised during lessons and all college activities and events.</p> <p>Your child must attend college every day while lessons are in progress; they may be permitted to leave for lunch (please check local school procedures), but must sign in and out of college at all other times, so a member of staff is aware of their whereabouts.</p> <p>Your child will not be supervised while travelling between the college and their accommodation. Your child will not be supervised during their free time (e.g. after finishing lessons and returning to their accommodation for dinner).</p> <p>Your child may be unsupervised, at times, during the day at weekends.</p> <p>If your child does not attend college, does not arrive home for dinner in the evening or is absent without contacting the college or their host carer, all necessary steps will be taken to locate them (including Police where necessary).</p> <p>Your child will be supervised overnight by their host carer or another appointed and vetted adult. For students under the age of 16 wishing to travel outside the local area (of their college and accommodation), the college require parental permission (provided by the guardian or parent and sent directly to the college).</p>
16 and 17	<p>Students aged 16 and 17 years old are expected to be able to live and travel independently while studying with Kings (see section on consent below). Therefore, students of this age are permitted more freedom. They will not be supervised outside of lesson times, during their free time or at weekends.</p> <p>Student of this age are permitted to travel outside the local area (of their college and accommodation), however, they should inform the college and their host carer or residence warden before doing this and must seek permission from the college and their parent or guardian if they wish to stay away overnight or travel outside the UK.</p>
ALL under 18	<p>The college social programme is not compulsory for any students (except for some Kings Summer courses – please see Kings Summer website for details). Activities are supervised by trained members of staff in adequate ratios to ensure sufficient supervision for the number and ages of students attending. However, students are sometimes required to arrange their own travel between their accommodation and the location of the social event, therefore it is recommended that students under 18 travel to and from social events and activities with friends or in a taxi, especially in the evenings.</p> <p>Students under 18 years old are not permitted to drink alcohol or attend bars, pubs or nightclubs (this is the Law in England)</p>

Curfews

Under 16	Students under 16 years old MUST be home by 21.30 every evening. Exceptions may be granted in the school if students are attending Kings activities.
16 and 17	Students aged 16 or 17 MUST be home by 22.30. Exceptions may be granted in the school if students are attending Kings activities.
General	Please discuss any curfew extensions with staff locally at your school. The school reserves the right to decline curfew extensions.

Overnight stays

ALL under 18	Students are not permitted to stay overnight in another student's accommodation or at unknown accommodation and are not permitted to receive overnight guests at their own accommodation (unless permission is sought and the college satisfied that it is an appropriate and safe arrangement).
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Medicines and Medical Care

ALL under 18	<p>Parents MUST inform the college of any medical conditions or medications their child is taking. All students under 18 years old must register with a GP after arrival. All students will meet with the college Welfare Officer very soon after starting their course. The welfare officer will help them with any medical requirements.</p> <p>Students bringing medication with them from their own country MUST make sure it is labelled in English (including name of medication and details of dosage).</p> <p>Please note: where the college are required to assist a student with the taking of medication a Parental Agreement form will be required, along with agreement from the Principal that staff are able to be adequately trained to do so effectively and safely.</p>
Under 16	Students under 16 will be assisted with the taking of medication where necessary, including safe storage of the medication if needed.

16 and 17	Students aged 16 or 17 years old are expected to be mature and responsible enough to carry and administer their own medication, however if assistance is needed with this, please inform us.
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Airport Transfers

ALL under 18	It is Kings policy that students under 18 book a return airport taxi transfer through the college, unless they are travelling with a named adult family member, guardian, or close family friend.
Under 16	Students under 16 are required to have an adult present to greet them on arrival and again to accompany them to the check-in desk on departure; Kings will arrange for this service unless the student is travelling with a named adult family member, guardian or close family friend.
16 and 17	If a student aged 16/17 has a Letter of Consent to Travel, signed by their parent(s), a taxi transfer is not required.

Parental Consent:

By making a booking with Kings it is expected that you agree to our terms and conditions and the level of care specified above

Under 16	For students under 16 a higher level of care and supervision is offered and a UK based Guardian required along with the additional measures specified above.
16 and 17	For students aged 16 and 17 parents are asked to sign giving permission for their child to live and travel independently whilst studying at Kings – this means they are not required to have in place a UK based guardian and are permitted more independence than our under 16s (as detailed above). If parents do not wish to sign this, then arrangements for a UK based guardian must be made.
ALL under 18	Parental permission is given, as part of Kings Terms and Conditions, for students to attend activities, school trips and educational visits, receive emergency medical care and over the counter medication and for a Private Fostering arrangement to be put in place, where necessary.

Please Note:

Students who do not follow the above guidelines and college rules will be subject to the Kings Behaviour and Discipline Policy.