

## Kings Premium Universities Application Form 2024–25

All fields must be completed. Please email completed form to [us.admissions@kingseducation.com](mailto:us.admissions@kingseducation.com)

I am applying for a place at (name of host college/university):

### Student details

Family name:

Given names:

Date of birth (dd/mm/yy):

Email:

Male      Female      Other

Country of birth:

City of birth:

Nationality:

### Home address

Street:

City:

Postal Code:

Country:

Telephone (including country code)

Emergency contact name

Emergency contact number

### Personal and medical information

Please provide details of any medical conditions which require notification to Kings and/or require any prescribed medication.

If you are not a US citizen, or lawful permanent resident, and you already have a visa, please indicate the type.

### Course of study

GO:Prepared: June / September / January / April

Undergraduate Degree Program: Fall / Spring / Winter (SOU only)

High School Completion Program: June / September / January / April

High School Smart Class (degree completion online)

Degree Completion Program (for students missing 1 year for their bachelors) — Fisher College only:

Indicate your major or preferred subject stream:

Intended Major 1

Intended Major 2

### Future plans

Graduate from your chosen university

Transfer to another university

If so, which one?

Undecided

### Current level of English

Indicate your current level of English. (Please include a transcript of your formal test results with your application).

If you have an official TOEFL score, please send it directly to Kings Education using the ETS website via code 6891

Date	Name of examination or certificate	Grade or score

If you plan to take any of the following tests, please indicate which and when:

TOEFL      IELTS      DUOLINGO      SAT      Other

Anticipated test date (dd/mm/yy):

## Accommodation request

<b>Private Accommodation</b> (excluding UW Oshkosh, UW Stout, and Southern Oregon University)	I do not need housing and have made my own arrangements	
<b>University of Mount Saint Vincent</b>	<b>On-campus Residence</b> (17+ during academic year, shared bathroom) self-catering (GO:Prepared only)      half-board	
<b>Fisher College</b> Fisher College Residence dates: Summer only, see website for exact dates Fisher HI Residence dates: Academic year only, see website for exact dates	<b>Fisher College Residence</b> (16+, shared bathroom) <b>Undergraduate Degree Program</b> triple/quad      triple/quad, half-board <b>GO:Prepared</b> single, self-catering      single, half-board twin, self-catering      twin, half-board triple, self-catering      triple, half-board	<b>Fisher HI Residence</b> (GO:Prepared only) (17+, shared bathroom) twin, self-catering twin, half-board
<b>Hollywood (GO:Prepared)</b>	<b>McCadden Place Residence</b> (16+, twin, self-catering, private bathroom)	
<b>Cal State Fullerton (Degree Program)</b> *The choice between student apartment and campus residence is not guaranteed and will be determined closer to the start.	<b>Student Apartment</b> (twin room) self-catering      with meals	<b>Student On-campus Residence</b> (twin room) with meals      (meals are mandatory)
<b>UWO Fox Cities</b>	<b>Residence</b> (single suite) self-catering      half-board	
<b>UW Oshkosh (Degree Program)</b> Residence is mandatory.	<b>Residence</b> (twin full board) Will be added automatically.	
<b>UW Stout</b> Residence is mandatory.	<b>Residence</b> (twin, half board) Will be added automatically.	
<b>Southern Oregon University</b> Residence is mandatory.	<b>Residence</b> (twin room) Shasta      McLoughlin <b>Meals:</b> Unlimited      SOU (14 meals p/w)      Rocky (10 meals p/w)	

Please note, depending on your chosen location, either dormitories or the entire campus may be non-smoking.

## Student insurance

### For the GO: Prepared program:

You must have appropriate accident and medical insurance before you can travel to study at any Kings location. We recommend Kings Student Insurance. If you do not book Kings insurance, you will be required to arrange your own insurance to cover the full duration of your study with Kings. Details of cover and policy are available at [kingseducation.com/learn-english/insurance](https://kingseducation.com/learn-english/insurance)

Tick if you require student insurance

### For the Undergraduate Degree Program:

The partner school's insurance is mandatory and the cost will be added automatically on the GO:Program invoice.

## Airport transfer

Tick this box if you require an airport transfer — we will contact you for further details.

## Academic background

Provide details of your current or most recent school or college. Please include with your application certified copies of all academic transcripts or reports (translated into English) for all high schools or colleges you have attended.

Name and address of school (including country)	Type of institution	From	To

If not currently enrolled, or you have any long gap/s between study periods, please indicate what you did while you were not a full-time student.

Have you ever been dismissed from a college or university?  
If yes, please provide details.

## Terms & Conditions

Terms & Conditions relevant to each campus location are available to [view here](#).

## Signed declaration

I certify that all information submitted by me in this application is my own work, and is complete and accurate to the best of my knowledge. I understand that any misrepresentation or omission of facts in my application justifies a denial or cancellation of admission. If applying for Fisher College's Degree Completion Program, I agree to take the specific classes that will be assigned, and will abide by the curriculum set forth by the college. I hereby apply for the program and confirm I have read and accepted the Terms & Conditions applicable to my chosen campus location.

Signature of student:

Date (dd/mm/yy):

Signature\* of student's parent/guardian (for students under 18):

Date (dd/mm/yy):

All students under 18 years of age are required to have this application signed by a parent and/or sponsor. An additional release form will be required.

Kings Education and host colleges/universities do not discriminate on the basis of race, color, ethnicity, national origin, religion, creed, sex, age, marital status, parental status, physical disability, learning disability, political affiliation, veteran status, or sexual orientation.

## Privacy Notice for Students

### 1. About us and your data

Kings Education is a specialist international education group providing pre-university academic programmes and English language courses for students from over 80 countries worldwide. This privacy notice is to inform you about how we use your personal data. It is important that you read this privacy notice together with any other privacy notice or fair processing notice we may provide on specific occasions when we are collecting or processing personal data about you so that you are fully aware of how and why we are using your data.

### 2. The personal data we hold, purposes and lawful bases

The data or type of data we process	The purpose of processing that data	The lawful bases for processing this data
Your name, date of birth, gender, addresses, email addresses and phone numbers	To identify you and communicate with you	Fulfilment of a contract with you Compliance with a legal obligation
Your nationality, ethnic background, any special educational needs, special requirements or disabilities	To provide appropriate information and assistance for you	Fulfilment of a contract with you Compliance with a legal obligation
Next of kin and emergency contact numbers	In the event of an emergency	To protect your vital interests
Your passport, BRP and visa details	To meet government immigration regulations	Compliance with a legal obligation
Bank account details	To manage payments and refunds	Fulfilment of a contract with you Compliance with a legal obligation
Your educational records and test or exam results from previous schools	To offer you the most appropriate courses	Fulfilment of a contract with you
Your medical information, including medications you take, allergies and dietary requirements	To help you manage your health while you are with us	Fulfilment of a contract with you Compliance with a legal obligation
Your educational records and test or exam results from Kings	To manage your progress while studying with us	Fulfilment of a contract with you
Your attendance records and booking in/out records for school and residence	To meet government immigration and safeguarding regulations	Fulfilment of a contract with you Compliance with a legal obligation
Details of your welfare such as how you are getting on at Kings, safeguarding or child protection records and any problems or issues you may have had	To look after your wellbeing and meet government safeguarding regulations	Fulfilment of a contract with you Compliance with a legal obligation
Details of any behaviour issues or exclusions	To manage discipline in the schools	Necessary for our legitimate interests (to manage school discipline)
Images	For maintaining security For marketing our services	Compliance with a legal obligation Where you have given us consent
CCTV footage	For security management	Compliance with a legal obligation
Data about your use of information and communications systems, including Internet use	To meet our safeguarding obligations To administer and protect the school	Compliance with a legal obligation Necessary for our legitimate interests (to secure our buildings)

Sometimes, we may also use your personal information where:

- You, or your parents/carers have given us permission to use it in a certain way
- We need to protect your interests (or someone else's interest)

### 3. Collecting personal data

- While in most cases you, or your parents/carers, must provide the personal information we need to collect, there are some occasions when you can choose whether, or not, to provide the data.
- We will always tell you if it is optional. If you must provide the data, we will explain what might happen if you do not.

### 4. When do we share personal data?

Where it is legally required, or necessary for another reason allowed under data protection law, we may share personal information about you with:

- **Our local authority — to meet our legal duties to share certain information with it**
- **The Department for Education (a government department)**
- **Your family and representatives**
- **Fee payers**
- **Educators and examining bodies**
- A trusted educational agent in your country — to help you during the application process
- **Our regulators (Ofsted and British Council)**
- **Suppliers and service providers — so that they can provide the services we have contracted them for, such as online satisfaction surveys, transfer or taxi companies, excursion providers**
- **Financial organisations**
- **Central and local government**
- **Our auditors**
- **Health authorities**
- **Security organisations**
- **Health and social welfare organisations**
- **Professional advisers and consultants**
- **Charities and voluntary organisations**
- **Police forces, courts, tribunals**
- **Professional bodies**

### 5. Your rights

Under certain circumstances, you, the data subject, may have the following rights:

- **Right of access:** you have the right to request a copy of the information that we hold about you
- **Right of rectification:** you have a right to correct data that we hold about you that is inaccurate or incomplete
- **Right to be forgotten:** in certain circumstances you can ask for the data we hold about you to be erased from our records
- **Right to restriction of processing:** where certain conditions apply you have a right to restrict the processing
- **Right of portability:** you may have the right to have the data we hold about you transferred to another organisation
- **Right to object:** you have the right to object to certain types of processing such as direct marketing
- **Right to object to automated processing, including profiling**

Some of these rights may not apply where we are legally obliged to keep or share your personal data.

In certain circumstances, you may have additional rights beyond those above. Further information is contained in our full Data Protection Policy:  
[kingseducation.com/factsheets/gdpr](https://kingseducation.com/factsheets/gdpr)

If you want to exercise your rights, please contact our Data Protection Officer.

(See Section 9: Contact us for details).

### 6. How long do we keep your data?

We will keep personal information about you while you are a student at our school. We may also keep it after you have left the school, where the law requires us to:

We have a Data Retention policy, which sets out how long we must keep information. This can be viewed on our website here:  
[kingseducation.com/factsheets/gdpr](https://kingseducation.com/factsheets/gdpr)

### 7. Transferring data internationally

Where we share data with an organisation that is based outside the European Economic Area, we will protect your data by following data protection law.

### 8. Complaints

We take any complaints about how we collect and use your personal data very seriously, so please let us know if you think we have done something wrong.

You can make a complaint at any time by contacting our Data Protection Officer.

(See Section 9: Contact us for details).

You can also contact the Information Commissioner's Office (ICO) in one of the ways listed below. We would, however, appreciate the chance to deal with your concerns before you approach the ICO so please contact us in the first instance.

Report a concern online at:  
<https://ico.org.uk/concerns/>  
Telephone: +44 (0) 303 123 1113

Or write to:  
**Information Commissioner's Office,**  
Wycliffe House,  
Water Lane,  
Wilmslow,  
Cheshire,  
SK9 5AF

### 9. Contact us

If you have any questions, concerns or would like more information about anything mentioned in this privacy notice, please contact our Data Protection Officer:

**Allan Maule**  
**Kings Data Protection Officer**  
58 Braidley Road,  
Bournemouth,  
Dorset,  
BH2 6LD  
Email: [privacy@kingseducation.com](mailto:privacy@kingseducation.com)  
Tel: +44 (0) 7843 044384

Our full Data Protection Policy can be viewed on our website at:  
[kingseducation.com/factsheets/gdpr](https://kingseducation.com/factsheets/gdpr)